



2021

Quarterly Report to Council

Joann Bury, Finance Director
APRIL 26, 2021

Overview

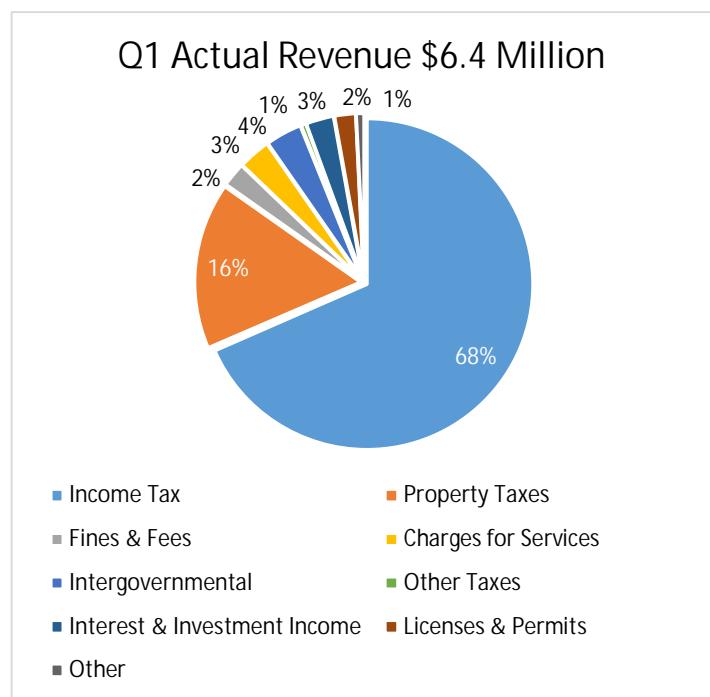
The purpose of this report is to provide Gahanna City Council, residents, and interested parties with an overview of the City's finances for the quarter ended March 31, 2021. The report focuses on the General Fund, which is the primary operating fund for the City, as well as the Public Safety Fund, Parks & Recreation Fund, Public Service Fund, and Capital Improvement Fund - all of which receive income tax revenue from the 1% income tax increase passed by the voters in May 2019. The data provided in this report is unaudited and is shown on a cash basis as collected or expended through March 31, 2021.

This report has been posted to the Financial Publications portion of the City's website located here: <http://www.gahanna.gov/departments/finance/financialpublications.aspx>. This report includes: a high level summary of how each of the funds that receive income tax performed, followed by a comparative budget versus actual statement; a fund level report for all funds; detailed account information for all funds; an income tax analysis; an investment and depository analysis; and a final summation of the quarter, moving from the lowest level of detail to the highest.

Key Financial Highlights

General Fund Revenue

- In total, revenue for the first quarter of 2021 is exceeding expectations, with 29% of planned revenue received. The following should be noted:
 - Property taxes received are 62% of the planned amount. This is because property taxes are distributed bi-annually with the first half received in March.
 - Interest and investment earnings are 55% of planned earnings resulting from securities that have matured and may fluctuate during the year.
 - Other taxes (which represent lodging taxes) continue to decline, only reaching 13% of planned revenue.
- General Fund revenues compared to 2020 have decreased by 4% (or \$284K), mainly due to the following:
 - Fines & Fees decreased by 57% (or \$202K); however, you will notice that, compared to planned revenue, the City has received 29%. This is related to a movement of activity to the special revenue funds. A number of these funds received more revenue than planned in 2020, along with a cancellation or reduction to many activities and events due to COVID, resulting in less

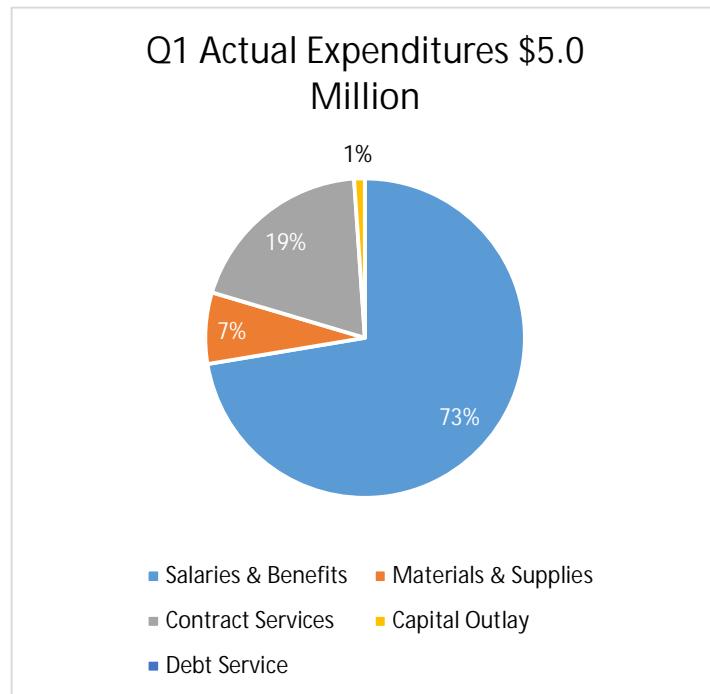


expenditures. This resulted in an accumulation of restricted unreserved funds that could be used, along with planned revenue for the 2021 budget.

- Charges for services decreased by 45% (or \$166K) but is 21% of planned revenue. This is the same as Fines & Fees above.
- Interest & Investment Income was expected to decline and has by 40% (or \$118K).
- Other taxes (consisting of the City's lodging tax) continue to decline, experiencing a 62% reduction compared to 2020.

General Fund Expenditures

- General Fund expenditures are 20% of planned, which is lower than expected at the end of the quarter. However, when encumbrances are considered, they are 68% of planned.
- Compared to 2020, General Fund expenditures have decreased by 14% (or \$826K), mainly due to the following:
 - Salaries and benefits decreased by \$257K. This is related to an additional pay period during the first quarter of 2020. Because City employees are paid bi-weekly, certain months will have three pay periods rather than two. This occurred in January 2020. Excluding the additional pay, there would be a 9% increase. The increase is the result of filling a few vacant or new positions that were delayed in 2020 due to COVID as well as planned salary and benefit increases for 2021. There are still many positions to fill for 2021, and this will continue to trend up throughout the year.
 - Materials & Supplies and Contract Services are down \$445K due to the movement of activities to the special revenue funds, as discussed above under General Fund Revenue.
 - Capital Outlay decreased \$123K. With all capital moving to the Capital Improvement Fund, the expenditures out of the General Fund will continue to slow and eventually stop, as the amount budgeted for 2021 consists only of carryover encumbrances from past projects and capital maintenance programs.



General Fund Other Financing Sources and Uses

- There is a slight increase in transfers out to the Leave Pay-Out Reserve Fund for anticipated separation payments for 2021.

General Fund Balance

- Fund balance increased by \$1.4M to \$21.6M by the end of the quarter. Of the \$21.6M, \$5.9M is reserved for encumbrances and \$5.9M is reserved for emergency, leaving an unreserved fund balance of \$9.9M. Unreserved fund balance equates to six (6) months of operating expenditures, which is more than the two (2) month minimum set by policy.

Public Safety Fund

- The Public Safety Fund revenue was \$327K, or 28%, of planned revenue, which is expected for the first quarter. Income tax revenue was \$288K, or 30%, of planned, which is slightly higher than expected. More details on income taxes will be discussed in the income tax portion of this report. The increase over 2020 is related to a change in distribution.
- Public Safety Fund expenditures were \$69K, or 17%, of planned, which is lower than expected mainly due to the replacement for Marvin Hixon who retired the beginning of the year. His SRO position was filled internally and distribution for the new SRO will be changed to the Public Safety Fund. This also contributes to the decrease from 2020.
- Public Safety Fund Balance ended at \$543K, which is an increase of \$158K resulting from revenues exceeding expenditures for the first quarter. \$540K of fund balance is unreserved.

Parks & Recreation Fund

- The Parks & Recreation Fund revenue was \$237K, or 14% of planned revenue, which is reasonable given that the season will not begin until the following quarter. Income tax revenue was \$133K, or 30% of planned. The decrease compared to the previous year is related to a change in the percent distributed to the fund. Charges for services revenue is down compared to the previous year, and it is believed that this is a direct link to the pandemic. This revenue should trend up as the season progresses without the closures and cancellations that occurred in 2020, as well as realizing an increase in consumer confidence to attend activities.
- Parks & Recreation Fund expenditures were \$211K, or 8% of planned, because the season has not begun yet.
- Parks & Recreation Fund Balance ended at \$923K, which is an increase of \$25K resulting from revenues exceeding expenditures for the first quarter. Of this amount, \$343K is reserved for encumbrances.

Public Service Fund

- The Public Service Fund revenue was \$492K, or 31% of planned revenue, which is slightly higher than expected. Compared to 2020, revenue is up 104%, as more activity was budgeted from the fund for 2021 along with the associated revenue. Income tax revenue is up, resulting from the change in the percent distributed to the fund.
- Public Service Fund expenditures were \$460K, or 19%, of planned and is slightly less than expected. Compared to 2020, expenditures have increased by a significant amount as more activities were budgeted from the fund in 2021.
- Public Service Fund Balance ended at \$995K, which is an increase of \$32K resulting from revenues exceeding expenditures. Of this amount, \$913K is reserved for encumbrances.

Capital Improvement Fund

- The Capital Improvement Fund revenue was \$2.3M, or 30% of planned revenue, which is slightly more than expected. Compared to 2020, revenue has increased by 17%, mainly due to income tax collections which will be discussed later in this report.
- Capital Improvement Fund expenditures are \$356K, or 2% of planned, which is reasonable given that most construction begins in the second quarter of the year. When encumbrances are considered, it is 97% of planned. Compared to 2020, expenditures have increased by \$213K (or 149%) as final invoices from previous projects are received and new projects begin.
- Fund balance ended at \$16.6M, which is an increase of \$1.9M resulting from revenue exceeding expenditures. Of this amount, \$18.8M is reserved for encumbrances, resulting in a negative unreserved fund balance for the first quarter. This is simply due to timing. Once appropriations for projects are approved, requisitions are entered to encumber the funds; however, the funding will be received throughout the year. As the year progresses, unreserved fund balance will become positive.
- Below is a list of projects planned for 2021 from the Capital Improvement Fund:

PROJECT	DEPARTMENT	Q1 REVISED BUDGET	Q1 ACTUALS	Q1 ENCUMBRANCES	AVAILABLE BUDGET
Asphalt Overlay	Public Service	\$ 2,590,000.00	\$ 5,000.00	\$ 2,585,000.00	\$ -
Big Walnut Trail Section 8	Parks & Recreation	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -
Bridge Replacement Program	Public Service	\$ 329,000.00	\$ -	\$ 329,000.00	\$ -
Cherry Bottom Road Stabilization	Public Service	\$ 1,200,000.00	\$ -	\$ 1,200,000.00	\$ -
Creekside Renovation/Improvements	Public Service	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ -
Dossier Fleet Management Software	Public Service	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
Detroit Street Rebuild	Public Service	\$ 1,964,160.00	\$ 126.00	\$ 1,964,034.00	\$ -
Fleet Garage Equipment Replacement	Public Service	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
GNET Fiber Network Redundancy	IT	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -
GSP Splash Pad	Parks & Recreation	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -
Heil Dr Rebuild	Public Service	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -
Land Acquisition Strategy for Dev	Development	\$ 350,000.00	\$ -	\$ -	\$ 350,000.00
IT Plotter Replacement Plan	IT	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
Network Switch Lifecycke Replace	IT	\$ 55,000.00	\$ -	\$ 50,000.00	\$ 5,000.00
Park and Trail Asphalt Resurfacing	Parks & Recreation	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -
Park Renovations	Parks & Recreation	\$ 100,000.00	\$ 3,477.29	\$ 96,522.71	\$ -
Physical Server Lifecycle Replace	IT	\$ 25,000.00	\$ 18,798.96	\$ 5,965.82	\$ 235.22
Play Elements and Surfacing Replace	Parks & Recreation	\$ 250,000.00	\$ 10,689.47	\$ 239,310.53	\$ -
Police Equipment Replacement	Public Safety	\$ 225,000.00	\$ 51,385.00	\$ 173,615.00	\$ -
Police Radio Replacement Program	Public Safety	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -
Police Software Update	Public Safety	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -
Pools Infrastructure & Maintenance	Parks & Recreation	\$ 100,000.00	\$ 83,328.72	\$ 16,671.28	\$ -
Price Road House Renovation	Parks & Recreation	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -
SAN Equipment Replacement Program	IT	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -
Sidewalk Maintenance Program	Public Service	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -
Street Equipment Replacement Prgm	Public Service	\$ 275,000.00	\$ -	\$ -	\$ 275,000.00
Street Lights at Intersections LED	Public Service	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -
Traffic Signal Upgrades and Maint	Public Service	\$ 157,000.00	\$ -	\$ 157,000.00	\$ -
REPORT TOTAL		\$ 11,316,660.00	\$ 172,805.44	\$ 10,468,619.34	\$ 675,235.22

Note: 2021 projects only. Previously approved and carried forward projects are not included.

City of Gahanna, Ohio
General Fund Comparative Statement
For the Quarter Ended March 31, 2021

	Budget Versus Actual				Q1 2021 Versus Q1 2020		
	Budgeted Amounts				2020 Actual	Difference	Percent
	Original	Q1 Budget	Q1 Actual	Q1 Percent			
Revenues							
Income Tax	16,474,800	16,474,800	4,393,190	27%	4,251,867	141,323	3%
Property Taxes	1,689,841	1,689,841	1,048,929	62%	904,325	144,604	16%
Fines & Fees	531,880	531,880	152,270	29%	354,154	(201,884)	-57%
Charges for Services	967,190	967,190	203,887	21%	369,653	(165,766)	-45%
Intergovernmental	877,236	877,236	228,148	26%	212,291	15,857	7%
Other Taxes	245,020	245,020	32,474	13%	84,882	(52,408)	-62%
Interest & Investment Income	318,198	318,198	173,929	55%	291,786	(117,857)	-40%
Licenses & Permits	566,880	566,880	135,951	24%	182,588	(46,637)	-26%
Other	125,000	125,000	48,230	39%	49,120	(890)	-2%
Total Revenues	21,796,045	21,796,045	6,417,008	29%	6,700,666	(283,658)	-4%
Expenditures							
Salaries & Benefits	16,751,549	16,753,751	3,634,000	22%	3,891,099	(257,099)	-7%
Materials & Supplies	1,629,820	2,071,455	362,525	18%	536,478	(173,953)	-32%
Contract Services	4,166,906	5,725,176	970,253	17%	1,242,076	(271,823)	-22%
Capital Outlay	-	657,089	54,717	8%	177,914	(123,197)	-69%
Debt Service							
Principal Retirement	455,000	455,000	-	0%	-	-	#DIV/0!
Interest & Fiscal Charges	63,063	63,063	-	0%	-	-	#DIV/0!
Total Expenditures	23,066,338	25,725,534	5,021,495	20%	5,847,567	(826,072)	-14%
Excess of Expenditures (Over)/Under Revenues	(1,270,293)	(3,929,489)	1,395,513		853,099	542,414	64%
Other Financing Sources/(Uses)							
Transfer Out	(818,845)	(818,845)	(231,645)	28%	(206,843)	24,802	12%
Advance In	266,490	266,490	266,490	100%	272,160	(5,670)	2%
Total Other Financing Sources/(Uses)	(552,355)	(552,355)	34,845		65,317	(30,472)	-47%
Net Change in Fund Balance	(1,822,648)	(4,481,844)	1,430,358		918,416	511,942	56%
Fund balance January 1	17,604,994	17,604,994	17,604,994		17,099,023	505,971	3%
Prior Year Encumbrance							
Appropriated	2,648,103	2,648,103	2,648,103				
Fund balance at March 31	18,430,449	15,771,253	21,683,455		18,017,439	3,666,016	20%
Reserved For Encumbrance			5,914,351		8,998,864	(3,084,513)	-34%
Reserved For Emergency	5,900,000	5,900,000	5,900,000		6,400,000	(500,000)	-8%
Unreserved Fund Balance	12,530,449	9,871,253	9,869,104		2,618,575	7,250,529	277%

*City of Gahanna, Ohio
 Public Safety Fund Comparative Statement
 For the Quarter Ended March 31, 2021*

	Budget Versus Actual				Q1 2021 Versus Q1 2020		
	Budgeted Amounts				2020 Actual	Difference	Percent
	Original	Q1 Budget	Q1 Actual	Q1 Percent			
Revenues							
Income Tax	968,626	968,626	288,495	30%	128,433	160,062	125%
Charges for Services	190,000	190,000	34,408	18%	92,924	(58,516)	-63%
Fines & Fees	9,750	9,750	4,353	45%	-	4,353	#DIV/0!
Total Revenues	<u>1,168,376</u>	<u>1,168,376</u>	<u>327,256</u>	<u>28%</u>	<u>221,357</u>	<u>105,899</u>	<u>48%</u>
Expenditures							
Salaries & Benefits	408,770	408,770	66,275	16%	97,594	(31,319)	-32%
Contract Services	5,000	5,000	3,370	67%	2,094	1,276	61%
Total Expenditures	<u>413,770</u>	<u>413,770</u>	<u>69,645</u>	<u>17%</u>	<u>99,688</u>	<u>(30,043)</u>	<u>-30%</u>
Excess of Expenditures (Over)/Under Revenues	<u>754,606</u>	<u>754,606</u>	<u>257,611</u>		<u>121,669</u>	<u>135,942</u>	<u>112%</u>
Other Financing Sources/(Uses)							
Transfer Out	(957,966)	(957,966)	(99,230)	10%	-	99,230	#DIV/0!
Total Other Financing Sources/(Uses)	<u>(957,966)</u>	<u>(957,966)</u>	<u>(99,230)</u>		<u>-</u>	<u>(99,230)</u>	<u>#DIV/0!</u>
Net Change in Fund Balance	(203,360)	(203,360)	158,381		121,669	36,712	30%
Fund balance January 1	384,736	384,736	384,736		71,403	313,333	439%
Prior Year Encumbrance Appropriated	-	-	-				
Fund balance at March 31	<u>181,376</u>	<u>181,376</u>	<u>543,117</u>		<u>193,072</u>	<u>350,045</u>	<u>181%</u>
Reserved For Encumbrance			3,103		89,906	(86,803)	-97%
Unreserved Fund Balance	<u>181,376</u>	<u>181,376</u>	<u>540,014</u>		<u>103,166</u>	<u>436,848</u>	<u>423%</u>

City of Gahanna, Ohio
Parks Recreation Fund Comparative Statement
For the Quarter Ended March 31, 2021

	Budget Versus Actual				Q1 2021 Versus Q1 2020		
	Budgeted Amounts				2020 Actual	Difference	Percent
	Original	Q1 Budget	Q1 Actual	Q1 Percent			
Revenues							
Income Tax	447,062	447,062	133,151	30%	288,973	(155,822)	-54%
Charges for Services	1,201,600	1,201,600	101,664	8%	150,985	(49,321)	-33%
Fines & Fees	4,500	4,500	2,009	45%	-	2,009	#DIV/0!
Other	-	-	-	#DIV/0!	455	(455)	-100%
Total Revenues	1,653,162	1,653,162	236,824	14%	440,413	(203,589)	-46%
Expenditures							
Salaries & Benefits	1,881,140	1,881,140	173,006	9%	69,323	103,683	150%
Materials & Supplies	279,580	324,406	22,719	7%	4,140	18,579	449%
Contract Services	346,950	362,308	15,702	4%	10,347	5,355	52%
Total Expenditures	2,507,670	2,567,854	211,427	8%	83,810	127,617	152%
Excess of Expenditures (Over)Under Revenues	(854,508)	(914,692)	25,397		356,603	(331,206)	-93%
Fund balance January 1	837,952	837,952	837,952		105,979	731,973	691%
Prior Year Encumbrance							
Appropriated	60,184	60,184	60,184				
Fund balance at March 31	43,628	(16,556)	923,533		462,582	460,951	100%
Reserved For Encumbrance			343,490		195,272	148,218	76%
Unreserved Fund Balance	43,628	(16,556)	580,043		267,310	312,733	117%

City of Gahanna, Ohio
Public Service Fund Comparative Statement
For the Quarter Ended March 31, 2021

	Budget Versus Actual				Q1 2021 Versus Q1 2020		
	Budgeted Amounts				2020 Actual	Difference	Percent
	Original	Q1 Budget	Q1 Actual	Q1 Percent			
Revenues							
Income Tax	1,067,972	1,067,972	318,084	30%	224,757	93,327	42%
Fines & Fees	523,030	523,030	162,855	31%	16,566	146,289	883%
Other	-	-	11,350	#DIV/0!	-	11,350	#DIV/0!
Total Revenues	1,591,002	1,591,002	492,289	31%	241,323	250,966	104%
Expenditures							
Salaries & Benefits	862,626	862,626	162,932	19%	58,459	104,473	179%
Materials & Supplies	496,240	518,889	95,479	18%	7,896	87,583	1109%
Contract Services	861,972	1,004,664	201,763	20%	1,386	200,377	14457%
Total Expenditures	2,220,838	2,386,179	460,174	19%	67,741	392,433	579%
Excess of Expenditures (Over)/Under Revenues	(629,836)	(795,177)	32,115		173,582	(141,467)	-81%
Fund balance January 1	797,219	797,219	797,219		285,317	511,902	179%
Prior Year Encumbrance							
Appropriated	165,340	165,340	165,340				
Fund balance at March 31	332,723	167,382	994,674		458,899	535,775	117%
Reserved For Encumbrance			913,190		196,165	717,025	366%
Unreserved Fund Balance	332,723	167,382	81,484		262,734	(181,250)	-69%

City of Gahanna, Ohio
Capital Improvement Fund Comparative Statement
For the Quarter Ended March 31, 2020

	Budget Versus Actual				Q1 2021 Versus Q1 2020		
	Budgeted Amounts				2020 Actual	Difference	Percent
Revenues	Original	Q1 Budget	Q1 Actual	Q1 Percent			
Income Tax	7,486,050	7,486,050	2,219,191	30%	1,926,489	292,702	15%
Fines & Fees	150,000	150,000	33,487	22%	-	33,487	#DIV/0!
Total Revenues	7,636,050	7,636,050	2,252,678	30%	1,926,489	326,189	17%
Expenditures							
Capital Outlay	13,906,660	19,845,316	355,816	2%	143,086	212,730	149%
Total Expenditures	13,906,660	19,845,316	355,816	2%	143,086	212,730	149%
Excess of Expenditures (Over)/Under Revenues	(6,270,610)	(12,209,266)	1,896,862		1,783,403	113,459	6%
Fund balance January 1	6,171,863	6,171,863	6,171,863		10,804,488	(4,632,625)	-43%
Prior Year Encumbrance Appropriated	8,528,656	8,528,656	8,528,656				
Fund balance at March 31	8,429,909	2,491,253	16,597,381		12,587,891	4,009,490	32%
Reserved For Encumbrance			18,814,265		9,215,645	9,598,620	104%
Unreserved Fund Balance	8,429,909	2,491,253	(2,216,884)		3,372,246	(5,589,130)	-166%

Other Funds

While the General Fund is the largest of the City's funds and is used as the primary source for governmental expenditures, Gahanna maintains several other funds as well. The following table outlines each of the City's funds and the revenue and expenditure activity associated with each through March 31, 2021.

ALL FUNDS SUMMARY THROUGH 03/31/2021							
FUND	BEGINNING CASH BALANCE +	TOTAL RECEIPTS -	TOTAL EXPENDITURES =	ENDING CASH BALANCE -	OUTSTANDING ENCUMBRANCES =	UNENCUMBERED BALANCE	
1010 GENERAL FUND	20,253,096.70	6,683,499.14	5,253,140.08	21,683,455.76	5,913,705.45	15,769,750.31	
2200 STREET FUND	1,390,317.50	517,696.59	413,486.34	1,494,527.75	803,138.48	691,389.27	
2220 STATE HIGHWAY FUND	528,646.97	37,008.65	38,732.57	526,923.05	76,513.22	450,409.83	
2240 TAX INCREMENT FUND	3,816,306.37	1,809,563.66	107,657.19	5,518,212.84	2,797,773.35	2,720,439.49	
2250 LAW ENFORCEMENT TRU	59,946.61	21,854.75	37,044.86	44,756.50	14,076.91	30,679.59	
2260 ENFORCE & EDUCATION	38,974.77	400.00	-	39,374.77	-	39,374.77	
2270 PARKS & REC DONATIO	11,496.20	-	-	11,496.20	-	11,496.20	
2280 PERMANENT IMPROVEME	97,214.84	-	-	97,214.84	114,968.47	(17,753.63)	
2290 CLERK OF COURT COMP	239,688.42	3,712.00	5,206.91	238,193.51	16,602.45	221,591.06	
2300 CARES ACT FUND	296,329.44	-	84,139.55	212,189.89	143,955.28	68,234.61	
2310 COUNTY PERMISSIVE F	65,990.56	200,000.00	-	265,990.56	-	265,990.56	
2320 CUL-DE-SAC MAINTENA	42,026.83	-	-	42,026.83	-	42,026.83	
2340 COURT COMPUTERIZATI	38,547.00	1,395.00	435.00	39,507.00	1,460.00	38,047.00	
2350 FED LAW ENFORCE TRU	51,819.28	-	11,731.00	40,088.28	33,769.00	6,319.28	
2360 TREASURY EQUIT SHAR	137,547.00	22,200.29	19,975.42	139,771.87	88,784.69	50,987.18	
2370 AG PEACE OFFICER TR	1,458.86	-	-	1,458.86	-	1,458.86	
2380 STREET TREE FUND	47,215.00	-	-	47,215.00	-	47,215.00	
2400 PUBLIC SAFETY FUND	384,736.94	327,256.06	168,874.79	543,118.21	3,103.34	540,014.87	
2410 RIGHT OF WAY FUND	632,089.25	20,000.00	4,468.75	647,620.50	85,531.25	562,089.25	
2420 PARKS & RECREATION	898,136.14	236,824.53	211,427.59	923,533.08	343,489.70	580,043.38	
2430 PUBLIC SERVICE FUND	962,559.14	492,288.50	460,173.40	994,674.24	913,189.98	81,484.26	
3220 STATE CAPITAL GRANT	0.07	-	-	0.07	-	0.07	
3250 CAPITAL IMPROVEMENT	14,700,519.20	2,252,677.21	355,815.81	16,597,380.60	18,814,264.91	(2,216,884.31)	
3270 PARK FUND	110,037.38	500.00	-	110,537.38	-	110,537.38	
3280 PARK-IN-LIEU OF FEE	12,943.05	-	-	12,943.05	-	12,943.05	
3290 COURT BUILDING FUND	309,289.18	2,313.00	-	311,602.18	-	311,602.18	
3300 FEDERAL HIGHWAY GRA	65,315.56	-	-	65,315.56	98,253.04	(32,937.48)	
4310 BOND RETIREMENT FUN	1,142,653.47	168,275.30	91,080.42	1,219,848.35	2,162,223.60	(942,375.25)	
5100 POLICE PENSION FUND	671,133.41	273,285.63	273,285.63	671,133.41	-	671,133.41	
5150 POLICE DUTY WEAPONS	19,131.30	444.82	399.00	19,177.12	11,372.01	7,805.11	
5300 PUBLIC LANDSCAPE TR	7,816.20	-	-	7,816.20	-	7,816.20	
6310 STORMWATER FUND	3,235,054.64	300,770.59	217,695.29	3,318,129.94	2,014,396.46	1,303,733.48	
6410 OPEA GRANT FUND	913.45	-	-	913.45	-	913.45	
6510 WATER FUND	5,172,080.32	2,024,376.95	2,174,469.55	5,021,987.72	8,133,587.65	(3,111,599.93)	
6520 WATER CAPITAL FUND	4,190,601.18	79,430.14	3,486.24	4,266,545.08	1,625,782.36	2,640,762.72	
6610 SEWER FUND	6,383,408.53	1,776,273.80	1,821,708.45	6,337,973.88	7,245,580.30	(907,606.42)	
6620 SEWER CAPITAL FUND	3,815,932.21	160,047.40	112,195.65	3,863,783.96	1,935,684.65	1,928,099.31	
7500 LEAVE PAY-OUT RESER	120,401.46	231,645.00	61,407.69	290,638.77	-	290,638.77	
8000 UNCLAIMED FUND	31,268.07	59.08	-	31,327.15	-	31,327.15	
8350 SENIOR ESCROW FUND	8,904.06	-	-	8,904.06	-	8,904.06	
8360 PARK FACILITY DEPOS	7,868.25	9,005.00	-	16,873.25	-	16,873.25	
8370 VETERANS MEMORIAL F	7,130.82	-	-	7,130.82	2,500.00	4,630.82	
8380 RECREATION SCHOLARS	10,750.00	-	-	10,750.00	-	10,750.00	
8400 INSURANCE DEMOLITIO	76,861.46	-	-	76,861.46	-	76,861.46	
8500 REFUSE ESCROW FUND	471,153.47	573,844.30	564,622.09	480,375.68	1,929,024.15	(1,448,648.47)	
8600 DEVELOPERS ESCROW F	518,652.37	8,536.00	43,048.00	484,140.37	476,862.10	7,278.27	
9000 WORKERS COMP FUND	626,327.62	46,040.56	119,419.60	552,948.58	3,456.00	549,492.58	
REPORT TOTALS:	71,710,290.55	18,281,223.95	12,655,126.87	77,336,387.63	55,803,048.80	21,533,338.83	

Additional Information

Income Tax

Income Tax remains Gahanna's largest source of revenue. Through the end of the quarter, it made up 68% of total General Fund revenue; 99% of the Capital Improvement Fund Revenue; and 70% of the three Special Revenue Funds, established for operations related to Public Safety (88% of revenue), Parks & Recreation (56% of revenue) and Public Service (65% of Revenue). On a cash basis, total income tax collections were at \$7.4M to date. This was allocated as follows:

Fund	Income Tax Revenue	% of Collections
General Fund 1.5%	\$ 4,393,190	60%
Capital Improvement .75%	2,219,191	30%
Public Safety .0975%	288,495	4%
Public Service .1075%	318,084	4%
Parks & Recreation .045%	133,151	2%
	<u><u>\$ 7,352,111</u></u>	

The allocation of the 25% to each of the Special Funds was based on the budgeted net cost of the activities in each fund.

Gahanna collects income taxes in three categories: business withholdings, individual/resident returns, and net profit returns. The bulk of these collections, approximately 80% for the year, are from business withholdings, with 10% coming from individual returns and 11% coming from net profits.

The following tables shows the distribution of the 1.5% - and 1% - income tax among these three categories compared 2020.

Comparative Income Tax Data 1.5%					
Income Tax Type	2020 YTD (\$M)	2021 YTD (\$M)	Difference (\$M)	Pct Change	
Withholding	\$ 3.49	\$ 3.50	\$ 0.01	0.4%	
Individual	\$ 0.42	\$ 0.43	\$ 0.00	1.1%	
Net Profit	\$ 0.34	\$ 0.46	\$ 0.12	36.2%	
Total	\$ 4.25	\$ 4.39	\$ 0.14	3.3%	

Comparative Income Tax Data 1%					
Income Tax Type	2020 YTD (\$M)	2021 YTD (\$M)	Difference (\$M)	Pct Change	
Withholding	\$ 2.32	\$ 2.32	\$ (0.01)	-0.3%	
Individual	\$ 0.11	\$ 0.22	\$ 0.11	94.6%	
Net Profit	\$ 0.13	\$ 0.38	\$ 0.25	188.6%	
Total	\$ 2.57	\$ 2.92	\$ 0.35	13.5%	

While we anticipated a continued reduction in collections, we have remained relatively consistent through the first quarter of 2021. Net profit and individual tax collections are up for the 1% compared to 2020 because of the filing requirements. In 2020, these taxpayers would have been filing for 2019 (which was half a year for the 1%), while in 2021, they would be filing for 2020 (which represents a full year of the 1% increase). In general, net profit tax had the most significant increase compared to 2020. Analyzing the top 300 net profit taxpayers, it was noted that the top 20 net profit taxpayers recognized an increase of \$458K, with 11 out of the 20, or 55%, paying net profit tax in the first quarter of 2021 but not in the first quarter of 2020. This could be related to a couple different factors, such as earlier filing in 2021, an actual increase in net profits, roll-off of net operating losses carried forward, or a new business to the City.

While withholding taxes are remaining steady compared to the first quarter of 2020, current legislation may threaten this revenue stream and make compliance for municipalities difficult to determine and enforce. Under the Governor's emergency legislation for COVID (HB 197), businesses are to continue withholding as if all employees are reporting to their base location even if they are working remotely in a different location. This directive would remain until thirty (30) days after the expiration of the emergency legislation. The proposed legislation (HB 157) would extend the sunset of the provisions of HB 197 as it relates to income tax withholding to December 31, 2021; however, it also would provide for the following during an emergency:

- The employer would be allowed to withhold based on where the employee is working remotely.
- The employer would be allowed to change an employee's principal place of work assignment rather than as defined by ORC 718.011.
- Municipalities would be prohibited from assessing taxes, penalties, or interest on an employer for failure to withhold as long as the employer withholds in accordance with the special rules.
- Would apply the interest and penalty waiver from March 9, 2020 to December 31, 2021.

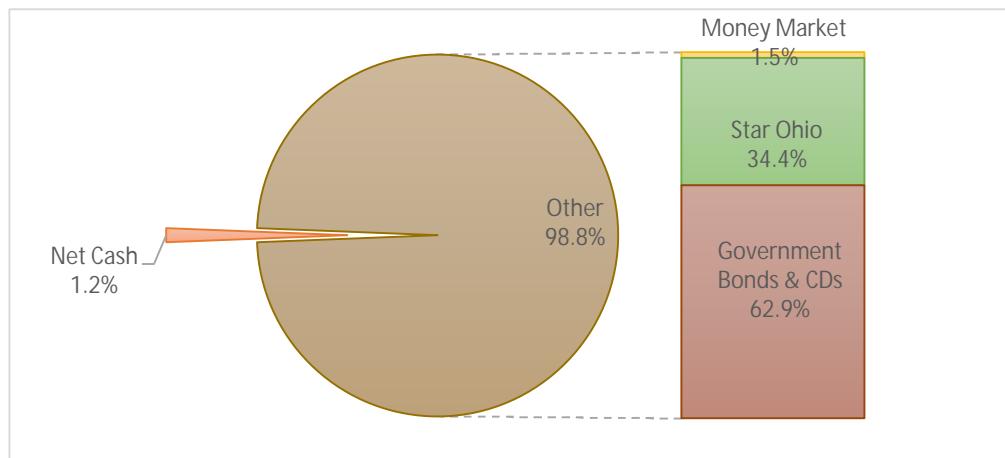
These changes proposed by HB 157 undermine the purpose of HB 197, which was to create revenue stability for municipalities and not create an undue administrative burden on employers. These changes not only would disrupt the revenue streams of all municipalities, but also would cause the following:

- Employers would be required to certify for each employee requesting a refund where the employee worked for 2020 and 2021, creating an administrative burden for employers to track when and where every employee worked for 2020 and 2021.
- Allowing employers to choose an employee's principal place of work would render it impossible for a municipality to determine compliance with local ordinances.
- Prohibiting municipalities from assessing taxes, penalties, and interest for not withholding to the jurisdiction where the business is located would eliminate any ability to enforce local income tax ordinances.
- A substantial amount of refunds from 2020 through the end of 2021 may be granted, significantly impacting the financial forecasts and undercutting stability for municipalities.

Investments

The City's cash, while accounted for separately by fund, is pooled and invested in accordance with the City's Investment Policy (recently amended by ORD-0009-2021) and Ohio Revised Code. Unless otherwise restricted, all interest earnings are credited to the General Fund.

The City maintains its liquid cash in "checking" style accounts at Huntington. It invests short- to mid-term funds and bond proceeds at Star Ohio, and the remainder is invested in longer term holdings which are managed by RedTree Investment Group. The chart below details the breakdown of the City's \$79M portfolio as of March 31, 2021.



As of March 31, 2021, the average duration of the City's investment portfolio was 2.05 years and the average yield to maturity of the City's holdings was .72%. By comparison, the Star Ohio annualized yield at that same time was .07%. Using the US Department of Treasury historical yield curve rates for a 2-year maturity, rates are up slightly from December of 2020 from .13% to .16% as of the end of the quarter. At this time, there is no indication of a rising rate environment. Although the City's investment earnings for the quarter are 55% of the amount planned for 2021, there was a decline of 40% compared to 2020, which was expected. The current goal is to retain security while investing in short term or liquid investments. The addition of commercial paper to the Investment Policy allows for another short term, low-risk investment option that typically has a higher rate of return compared to treasuries and Star Ohio. Keeping investments short term will allow the City to take advantage of a raising rate environment in the near term.

Conclusion

The first quarter of 2021 looks promising, with unemployment continuing to decline and inflation continuing to increase. Federal financial and economic policies continue to promote economic stability and growth. Vaccinations continue, and although there is a rise in cases, it is believed that continued vaccinations eventually will provide for herd immunity despite the introduction of virus variants.

However, it still is uncertain as to what the post pandemic world will look like. Changes in priorities and preferences, as well as the increase of digitalization, may continue to change production and, in turn, consumption, as has already been seen in 2020. The FOMC (Federal Open Market Committee) survey from March shows the same promising markers but does not show inflation reaching 2% until after 2021. With that, all members of the FOMC agree that interest rates will stay near 0% throughout 2021. Most economic forecasts estimate that normalization will not begin until the end of the third quarter of 2021 and that pre-pandemic unemployment rates will not be seen until probably the second half of 2023. Basically, we are at the beginning of a multi-year recovery, with uncertainty as to what recovery will actually look like.

With regard to the American Rescue Plan Act, we know that financial help is coming, but when the money will be received and how it may be used are still unclear. Although there are broad guidelines to begin overview planning, more detailed direction is needed as to the use of these funds. Included with this report is a brief overview of information that we currently have regarding the Act. As more guidance is received, this will be updated and shared.

For now, we will continue with the original plan for 2021 and will bring forward adjustments or changes, if necessary, as the year progresses.

Status of Current Finance Department Projects

- New Accounting & Timekeeping System – We have amended our contract with Tyler to remove Executime, which was the original timekeeping and scheduling solution. We have determined the most economical and operational solution for the City is to upgrade with our current vendor. While we are upgrading, we will begin processing payroll through MUNIS beginning in late May or early June, using our current timekeeping processes. The upgrade is scheduled to go live in early September.
- 2020 Audit – The 2020 financial audit is in progress including the single audit. The single audit is an additional required audit due to the federal assistance that was received, as we expended more than \$750K in federal assistance directly related to the CARES Act monies received.
- 2020 CAFR (Comprehensive Annual Financial Report) – We are in the final stages of preparing the CAFR and will meet the May 30 deadline to file the report with the Auditor of State.
- CRF – The Coronavirus Relief Fund has \$212K remaining as of the end of Q1 and of that amount \$144K is encumbered. Any funds remaining after December 31, 2021 will be returned.
- ARP – See the attached memorandum with current available information.
- 2022 Budget – We are planning the preparation of the Capital Needs Assessment.